

AGENDA

MONTROSE CITY COUNCIL MEETING

NOVEMBER 12TH 6:00 PM COMMUNITY CENTER

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – OCTOBER 8TH Meeting Minutes

SPECIAL TOPICS:

- City Bar Sale Updates from Council Hanisch
- Property: 212 S 1st Ave. Fence ORD violation discussion

OLD BUSINESS

- City Punch List Review
- Softball/Baseball Restroom Partitions; Baseball Building Entry Doors
 - Security Shutters
- Pool Diving Board replacement discussion
 - Michael's Fence Bid for possible fence repair
- Softball Scoreboard-2025 install

NEW BUSINESS

- Sherriff Monthly Report Review
- Council Vogel/Hanisch Economic Development mtg
- Girl Scouts Community Center Rental 2 times a month-Montrose;Salem;Canistota

DEPARTMENT REPORTS

- Maintenance:
 - DGR Sewer Televised/Asphalt Patch
 - Windmill for Pond1
 - Team Labs-Sludge Chemicals
 - Snow Blade
 - Other updates
- Finance Office:
 - Lead Line Letters to Public requirement
 - Hoiten City-Office Lease Review for renewal
 - Took out penalty clause as he likes to pay a lump sum in July annually
 - 1st Reading of Resolution 2024-008 Internal Control Policy
 - FEMA claim update for council
 - Claim Check came from SDPAA June Flood
 - Property Insurance Quotes for City
 - 2025 Humane Society Contract
 - Community Center Chair purchase
 - Transfer \$40,000 out of GF Proprietary Water into Water Money Market Account?
 - End of Month Bank Account Balances-Reconciliation – **PRINTOUT**

PAY VOUCHERS - PRINTOUT

HEARING OF THOSE PRESENT

- Limited to two minutes; No motions on these topics can be made. Not legal to make any motions because not on the agenda.

EXECUTIVE SESSION

ADJOURN (NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)

City of Montrose
Resolution 2022-005
Set Meeting Decorum Policy

WHEREAS, the City of Montrose has determined the need to set the following Policy for Meeting Decorum. In support of and respect for an open, fair and informed decision-making process, the City Council recognize that:

WHEREAS Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and

WHEREAS Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

WHEREAS In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each council meeting and council work session by the presiding officer. A written list of the Rules of Decorum will also be printed and mounted upon the walls of the Council Chambers and the Committee Room.

Therefore, it be resolved that:

- * The Mayor serves as the presiding officer of the Council, the Council President serves in the Mayor's absence.
- * Citizens must be recognized by the presiding officer prior to speaking.
- * Citizens may speak only to the matter for which is being discussed and, in the case of public hearings, those matters which have been advertised and placed on the council meeting agenda.
- * In an effort to accommodate all who wish to address council at a council meeting during the Public Hearing of Those Present, while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the Finance Officer or designee. Speakers are expected to cease comments immediately upon end-time. Citizens will be allowed to speak for up to 2 minutes.
- * Speakers will conduct themselves in a civil and respectful manner at all times.
- * Speakers will address the presiding officer.
- * Questions to council members or city staff will be facilitated by the presiding officer.
- * Speakers will state their name and address.
- * Speakers will make an effort to speak clearly.
- * Speakers will make an effort to speak succinctly.
- * Speakers will not interrupt members of the City Council nor City Staff
- *Speakers will refrain from the use of obscene language, "fighting words" likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
- *Speakers will refrain from making comments of a personal nature regarding others.
- *Name-calling and/or obscenity is forbidden.
- *Shouting, yelling or screaming is forbidden.

*Council meeting attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.

*Council attendees (audience) should refrain from private conversation during meetings.

*Council attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.

*Council attendees (audience) should not interrupt or speak without being recognized by the presiding officer.

*No campaign placards, banners, or signs will be permitted in the meeting room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.

*Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted.

It is the intent of council to maintain order and enforce Rules of Decorum for its meetings.

Disregard of these rules will be met with the following consequences:

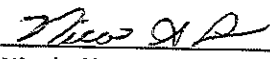
1. The presiding officer will identify out loud the out-of-compliance behavior and request for the behavior to stop.
2. The presiding officer, Finance Officer or designee will read out loud the relevant "rule of decorum."
3. The speaker will be asked to stop the out-of-compliance behavior.
4. If the behavior continues, the offending individual or party will be asked to leave.
5. If the offending individual does not leave, he or she will be escorted out of the building by a police officer.

All other municipal or state laws and enforcements will apply.


BE IT RESOLVED the City of Montrose hereby authorizes this Meeting Decorum Policy to take effect immediately, due to the extreme disruptions at the previous council meeting.

Passed and Adopted this 8th day of November, 2022.

ATTEST:



Nicole Siemonsma
Finance Officer



Justin Hagemann
City of Montrose Mayor

Adopted: November 8th 2022
Published: 11-17-22 \$69.79
Effective: December 7th, 2022

MONTROSE CITY COUNCIL MEETING
UN-APPROVED MINUTES –October 8th, 2024

On **October 8th, 2024**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:03pm. **Roll Call:** Council members: Hanisch, Vogel, Binder and Scheff were present. Maintenance Hanisch arrived at 6:23pm. Finance Officer Siemonsma present. Zoning Team: Hallem was present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 24-164

Moved by council Binder, seconded by council Scheff, for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 24-165

Moved by council Vogel, seconded by council Hanisch, for approval of Sept. 10th meeting minutes; Sept. 16th 6pm meeting minutes; Sept. 16th 6:15pm meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Zoning Variance Application filled out by citizen Hellen and reviewed by the zoning team and council members. Variance entails setback changes due to property layout and size to accommodate a new house build. Hellen asked for a front yard setback of 10ft from the property line that matches the current house on the property. The current house has an active demolition permit in use. Council discussed possible snow removal or parking issues that may arise with an altered setback. Hellen also asks the council for a time extension on the building permit instead of the traditional 1 year expiration date. Council directed the FO to delay the date of the building permit until the end of this year to accommodate the request, but also to keep the expiration date of 1 year. If there is a need for an extension, the council asks that Hellen come back and request his needs to the council at that time.

Action 24-166

Moved by council Vogel, seconded by council Scheff, for approval of the Variance Application filed by citizen Hellen for property parcel #19.05.0705. Council approves the variance needed for a front yard setback of 10 feet for the garage area of the new home and 15 feet for the living quarters of the new home. **Roll Call:** All favored no opposition. Motion carried.

OLD BUSINESS:

Action 24-167

Moved by council Vogel, seconded by council Hanisch, for approval to accept the June 2024 flood insurance claim amount from the adjuster with SDPAA policy. **Roll Call:** All favored no opposition. Motion carried.

McCook County Commissioners have requested funding from 4 cities in the county for Ambulance Service help. McCook County EMS is a contracted service by McCook County. McCook EMS is run by BJ Stiefvater and it is a privately owned business in Salem. The county is asking for a one-time payment in January of 2025 in the amount of \$9,144.72 or the ambulance service could potentially shut down its service to the community. City of Spencer, City of Salem, and the City of Canistota have all agreed to the funding for a short-term solution to the funding problem, provided a contract be drawn up between each city and the county and that 12 equal installments be paid to the county throughout the 2025 budget year.

Action 24-168

Moved by council Vogel, seconded by council Scheff, to pay McCook County 12 equal installments, in the amount of: \$9,144.72, that will only be used for the ambulance service within the county budget for the year 2025, and with the requirement that the county will supply a contract to be reviewed by our city attorney outlining a one year agreement plan. Payments will not commence until the contract is completed and agreed upon by the council team in a meeting. **Roll Call:** All favored no opposition. Motion carried.

City property 117 W Main street plans discussed. Realtor vs Auction sale discussed. FO received 3 appraisals from 3 city citizens in preparation for a realtor sale if that is the direction the council decided. Nick Thompson with Red Door Realty also provided help with sale questions pertaining to land and building values. Council wishes to sell the building AS IS and will not be doing any upgrades or inspections prior to the sale. The council discussed hiring a person or company to come clean the building.

Action 24-169

Moved by council Scheff, seconded by council Hanisch, for approval to use Red Door Realty-Nick Thompson as our realtor to help us sell the city bar on main street. **Roll Call:** All favored no opposition. Motion carried.

Three (3) citizen appraisals were done on property 117 W Main Street in preparation for the City Bar Sale. Beau Bartscher gave a land value of \$35,000 and a building/contents value of \$55,000. Brian Kappenman gave a land value of \$20,000 and a building/contents value of \$65,000. Cliff Hallem gave a land value of \$30,000 and a building/contents value of \$50,000.

NEW BUSINESS:

Sheriff Reports reviewed.

FO asked the council on behalf of a seasonal camper if the 10% first responder discount also applies to the seasonal rates. The council will table this discussion until January's council meeting when the Fees, Rates and Fines Resolution is being passed for 2025.

DEPARTMENT REPORTS

Maintenance Hanisch discussed the need for dirt roads around the shop area to be surfaced with magnesium due to all the dust that is stirred up within the city. Maintenance Hanisch will reach out to CFC to ask if this is a possibility to help the citizens along 1st Ave with dust control.

Hanisch discussed the need for a pipe replacement at address 300 S 1st Ave. from the curbstop to main. Twedt construction will be contacted for this project with a price quote.

Hanisch discussed the sewer ponds status as he cleaned out all the drain pipes in between the ponds for opened flow. Sludge is high and enzyme chemicals are needed to help breakdown pond 1 as well as algae control. Council asked for a price on treatment as well as a wind mill to help circulation pond 1 for preventative maintenance. Hanisch will work on cost estimations for next meeting.

Finance updated the council with the Campground end of season Revenue for 2024. FO shared a bid from Eie Electric and SE electric to upgrade the eight pedestals from 30W to 50W. The council wants to table this project for now and see what the needs bring next year for upgraded pedestals.

End of month bank account balances reviewed by council.

OCTOBER VOUCHERS:

PAID Between Meetings

29509e	FEDERAL TAX PAYMENT	9/10/24	\$938.63	Payroll Taxes
29510e	FEDERAL TAX PAYMENT	9/27/24	\$763.09	Payroll Taxes
30427	BIERSCHBACH EQUIPMENT	10/2/24	\$27.20	Fuel Cap
0293e	CAMPSPOT	9/16/24	\$396.10	Reservation Fees for August
30424	COURTNEY HERNANDEZ	10/1/24	\$22.09	UB Deposit Reimbursement
0004e	MM MONTROSE OPERATIONS	10/8/24	\$92,281.00	Transfer for Streets
29511e	MISCELLANOUS	9/30/24	\$7.00	Utility Billing Charge Back
29513e	SD DLR	10/2/24	\$4.95	3rd Quarter Unemployment Insurance
29512e	SD DOR	10/2/24	\$229.11	Garbage Tax Reporting for September
30425	SD RETIREMENT SYSTEM	10/2/24	\$879.68	Reporting for September
30428	THE SECURITY STATE BANK	10/2/24	\$1,108.24	Furnace filters; Camp; Parks; Bact; Sewer Ponds; Stamps
30426	US BANK, N.A.	10/2/24	\$11,703.04	Loan: DW1; CW2

PAID at Council Meeting

30448	A&B BUSINESS	10/8/24	\$243.98	Monthly IT Service; Printer Contract; PC FIXES
30449	A&B BUSINESS	10/8/24	\$534.95	Finance PC Fix; new hard drive; Battery
30430	ADDY DISPOSAL	10/8/24	\$2,994.00	Monthly Garbage Fee
30431	BADGER METER	10/8/24	\$60.70	Monthly cellular/network charges
30432	CITY OF MONTROSE	10/8/24	\$28.40	Monthly UB Bill
30450	EIE ELECTRIC, LLC	10/8/24	\$363.79	Pool Small Chem room fix; relay
30445	GOLDEN WEST	10/8/24	\$290.52	Monthly Office/Camp Phone Bill
30433	KINGBROOK RURAL WATER	10/8/24	\$4,705.50	Monthly Water Purchase-Usage
30434	MCCOOK CO. AUDITOR	10/8/24	\$1,570.84	Monthly Sheriff Fee
30447	MCCORMICK MOTORS, INC.	10/8/24	\$59.60	Oil Change Supplies
30435	MIDAMERICAN ENERGY	10/8/24	\$33.77	Monthly Usage
30444	MONTROSE GAS PLUS	10/8/24	\$440.64	Fuel for city Equipment
30436	NEW CENTURY PRESS	10/8/24	\$377.65	Minutes; Resolution; ORD; Public Notice
30440	NICOLE SIEMONSMA	10/8/24	\$74.67	Fuel Reimbursement; SF/Salem
30437	PFEIFER IMPLEMENT	10/8/24	\$46.06	Skid Loader Parts
30441	RYANS REPAIR	10/8/24	\$175.00	Dump Truck front tire
30443	SALEM SPECIAL	10/8/24	\$47.08	Annual Fee
30442	SHERWIN WILLIAMS	10/8/24	\$224.81	BB Storage Shed/Concession building
30438	SOUTHEASTERN ELECTRIC COOP	10/8/24	\$2,627.96	Monthly Electric Bill
30451	STURDEVANTS AUTO PARTS	10/8/24	\$213.40	Brake Cleaner; Suspension, etc... maintenance
30439	TWEDT CONSTRUCTION, INC.	10/8/24	\$106,668.45	Street Repairs 2024

30446	US POSTAL SERVICE	10/8/24	\$84.00	Annual Fee for box
	TOTAL PAID:		\$230,225.90	

Pay-roll

	City Council Members		\$3,450.00	Quarterly Payment-Paid in October
	Finance Officer		\$4,076.92	2 pay periods - September
	Office Admin		\$468.00	2 payperiods - September
	Seasonal Mowers		\$440.02	2 payperiods - September
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$3,298.50	2 pay periods - September
	TOTAL SALARIES:		\$8,383.44	
	GRAND TOTAL:		\$238,760.84	

Action 24-170

Moved by council Hanisch, seconded by council Binder, for approval of bills paid between meetings and bills paid at council meeting.

Roll Call: All favored no opposition. Motion carried.

Hearing of those present: none

Action 24-171

Moved by council Hanisch, seconded by council Scheff to **Adjourn** at 7:20pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: _____
 Nicole Siemonsma
 Finance Officer

 City Mayor or Council President

Published once at the approximate cost of: _____

Publish Date: _____

SPECIAL TOPICS

MONTROSE CITY BAR FOR SALE

117 W Main St

Montrose, SD, 57048

★ ACTIVE

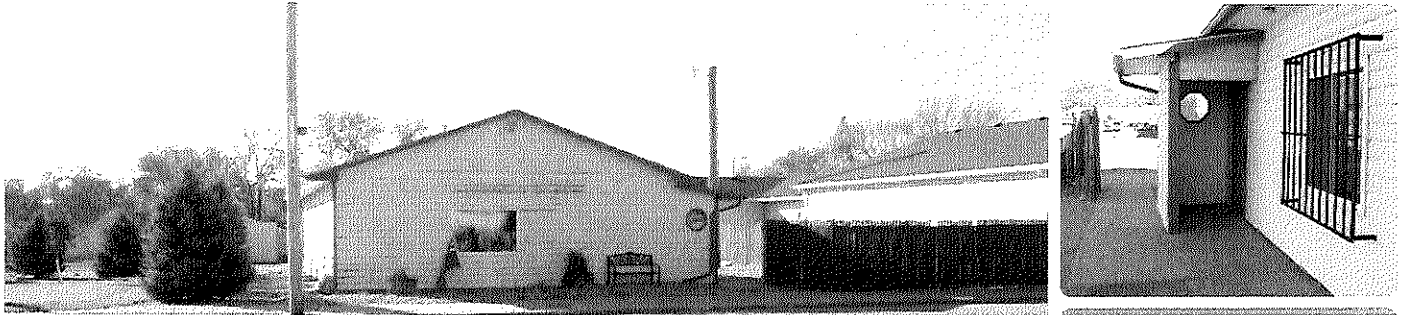
\$107,000
Price

1500
Sq Ft

→Print

→Share

→Save



Description

Discover this exceptional .25 acre commercial lot featuring a 30x50 building, previously used as a bar and restaurant. Zoned for commercial use, this property is ready for its next owner to bring their vision to life. The space includes two bathrooms, a walk-in freezer, and a commercially vented gas hood with fire suppression—ideal for a variety of business ventures. Enjoy excellent visibility on Main Street, complemented by paved parking in front and additional gravel parking with alley access at the rear. Situated in a vibrant community with strong local support, this location is just a short drive from Interstate 90. Don't miss this chance to establish your business today.

Information

Price:	\$107,000	Year Built:	1996
Lot size:	0.25 acres		

Details

Address:	117 W Main St	County:	Mccook
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Nick Thompson

NickThompson@kw.com

605-941-4689

ZONING GUIDE FOR CITIZENS

BUILDING A FENCE

NEEDS:

BUILDING PERMIT: Must be obtained through City Hall during business hours. Work must not begin until a permit is authorized and signed by a zoning member.

LOCATION: Lot Setbacks from Property Lines:

Front yard Setback = 3 feet

(Corner Lots) Side-street-side = 3 feet

Side yard Setback = 3 feet

Rear yard Setback = 3 feet

Alleyway Setback = 3 feet

FENCING REQUIREMENTS:

Accessory structures (fencing) shall not occupy more than 30% of the rear yard.

No barbed wire fence shall be erected or maintained.

No fence shall be erected that obstruct the view of others or their access to light/air.

** STYLE: Fence design shall be of traditional design such as split rail or picket style only.*

RESIDENTIAL:

Height: Cannot exceed 6 feet in height in the SIDE or BACK yards.

Height: Cannot exceed 4 feet in height in the FRONT yard.

** Corner and Double Frontage Lots: Cannot exceed 4 feet in height in the FRONT yard; a fence must not exceed 6 feet in height on the side-street-side front yard.*

BUSINESS:

Height cannot exceed 8 feet on any part of the lot.

Fences not allowed in the required FRONT yard when adjacent to residential use properties.

No fences shall be erected which violates 8.02 visibility standards.

PUBLIC AREAS:

Golf courses, public swimming pools, school track and field areas, parks and ballparks shall be 8 feet in height.

Pickle ball/Basketball Courts shall be 12 feet in height.

Stop Order:

Authorized Official is able to serve a "STOP ORDER NOTICE" to the home owner when the work being done is contrary to the provisions of the zoning ordinances. Such persons shall stop the work until authorization is given to continue.

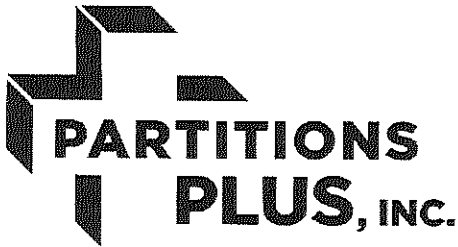
Revised: 8/20/24

OLD BUSINESS

CITY FUND LIST ITEMS

CITY OF MONTROSE, SD

NEED:	BID AMOUNT	Actual Spent	COMPANY/SERVICE	Notes:
POOL NEEDS				
Urinal Removal (1) not needed				Josh
Poolhouse window replacement-Mens				Josh
North fencing gate possible replacement	\$1,770.00		Michael's Fence Bid	Bid October 2024
Total Goal:	\$1,770.00			
BASEBALL FIELD NEEDS				
Urinal Removal (1)	\$0.00		Josh	
Restroom Partitions	\$4,200.00		Partitions Plus, Inc.	2025
Concession Building entry steel door/frame/door handles	\$1,500.00		Menards-Josh	1 door, door handles/locks
Concession building interior paint	\$900.00		Sherwin Williams	2025
Concession Window-larger / trim replacement	\$300.00		Menards	2 Windows 2025
Window Security Shutters/Concession Window	\$2,682.00		Paylon Roll up Doors	Each Window: \$1,341 (2) ; Locking 2025
Storage building soffit repair/repaint	\$400.00		Menards-Josh	
Possible Brick Cutting: Door Relocation	\$500.00			Cutter Rental 2025
Restroom entry Doors (2)	\$2,000.00		Menards-Josh	2025
Total Goal:	\$112,482.00			
SOFTBALL FIELD NEEDS				
Bathroom Partitions	\$4,895.00		Partitions Plus, Inc.	2025
Window Security Shutters/Concession Window	\$2,682.00		Paylon Roll up Doors	Each Window: \$1,341 (2) ; Locking 2025
INSTALL New Scoreboard	\$2,500.00			COST ESTIMATE; Hanging; Electrical
Total Goal:	\$10,077.00			
CAMPGROUND NEEDS				
Way finding signs need POSTED				SignDesign-done
Bathhouse Exterior Signage				
Advertising signs-Humbolt; SF; Salem; Yankton				
Fire Wood sales?				Josh
WATER TOWER SHED				
Building integrity repair				Growing Water Fund



2135 Sioux Avenue
 Garner, IA 50438
 Phone: 641-923-9205
 Fax: 641-923-9235
 melany@partitionsplusinc.com

Date: 10-28-24
 Contractor: City of Montrose
 Project: Restroom stalls
 Addenda: 0

PROPOSAL

SECTION: 102113 ITEM: toilet partitions PRICE: see below

Toilet partitions are solid plastic, standard colors and hardware

Baseball women \$2,250.00 material only
 Baseball men \$1,950.00 material only
 Softball men \$2,000.00 material only
 Softball women \$2895.00 material only

> 9,095

If all rooms accepted \$8,500.00 for all in one shipment

Terms & Conditions: Excludes All taxes. Return trips, cutouts
 Price good for 30 days

Please sign and return one copy

Company Name: _____

ACCEPTED BY: _____

Date: _____

Signature: _____

JOB ESTIMATE

TRI-STATE GARAGE DOOR, INC
3521 S NORTON
SIOUX FALLS, SD 57105
605-336-0400 – PHONE
605-332-0502 – FAX

DATE: 10/31/24
NAME: City of Montrose
JOBSITE: Softball field and baseball field concessions

We are pleased to submit QUOTE TO: FURNISH & INSTALL the following:

Quote for 2 rolling steel counter doors at each location

Baseball field – approx. 65” wide x 41” tall (one row of block to be pulled by Montrose pers.)

- 2- rolling steel counter doors
- hoods included
- *option cranks* as \$500 dollar upcharge per unit

Installed on your prepared openings

\$6179.60 for 2 \$3,089.80 ea.

Softball field- approx.. 58” wide x 33” tall-

** likely need to modify widths a bit to get doors side x side

- 2- rolling counter doors
- with hoods
- *same option for cranks*

Installed on prepared openings

\$5469.39 for 2 \$2,734.70 ea.

Total for all 4 \$11,648.99

* Discount for doing all 4 at the same time \$11,200.00 *

material-steel

2nd OPTION- storage unit light duty doors x 4 \$3671.43 \$ 918 ea.

https://www.janusintl.com/hubfs/JANUS_650-NS-Series_SelfStorage.pdf?hsLang=en

Add hoods to these \$6830.68

~~OPTION Janus Premium doors way too high!~~

material-steel

Prepared by Glenn Reams- Thank you!

APPROVED BY: _____

Terms- signature

No hand crank needed – Spring assist to open/close
(short people problem)

Free Shipping Over \$50

Hassle-Free Returns

Due to significant demand on swimming pool parts and equipment, we cannot guarantee out of stock items will be available for immediate shipment. If you have any questions regarding lead times, please contact our customer service department.

Your Cart

6 items



Frontier III 10 Foot Commercial Diving Board - Pewter Gray With White Tread

Allow 4-6 Weeks to Ship

Item #: 66-209-610520

Details

Remove

Add Warranty

Price

QTY

Total

\$1,629.89

1

\$1,629.89



Steel Meter Stand Hand Rail for 10 Foot Board with Mounting Kit

Allow 4-6 Weeks to Ship

Item #: 71-209-551

Details

Remove

Add Warranty

Price	QTY	Total
\$1,877.39	1	\$1,877.39

Steel Meter Stand Hand Rail for 8 Foot Board with Mounting Kit

Allow 4-6 Weeks to Ship

Item #: 71-209-550



[Details](#)

[Remove](#)

[Add Warranty](#)

Price	QTY	Total
\$1,841.30	1	\$1,841.30

Frontier IV 8 Foot Commercial Diving Board - Radiant White With Matching Tread (Must be on UF-15-200 or 70-209-500)

Allow 4-6 Weeks to Ship

Item #: 66-209-7082



[Details](#)

[Remove](#)

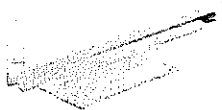
[Add Warranty](#)

Price	QTY	Total
\$1,141.97	1	\$1,141.97

1/2 Meter Steel Diving Stand for 8 Foot Frontier IV Board - Radiant White - Includes Jig and Hardware

Allow 4-6 Weeks to Ship

Item #: 70-209-501



[Details](#)

[Remove](#)

Add Warranty

Price	QTY	Total
\$2,329.16	<input type="text" value="1"/>	\$2,329.16

3/4 Meter Steel Diving Stand for 10 Foot Board - Radiant White -

Includes Jig and Hardware

Allow 4-6 Weeks to Ship

Item #: 70-209-510



Details

Remove

Add Warranty

Price	QTY	Total
\$3,284.15	<input type="text" value="1"/>	\$3,284.15



Your order **ships free!**



Have a coupon? Enter it in the payment section of checkout!



Every transaction with Poolweb is **100% secure and encrypted.**

Taxes calculated at checkout.

Subtotal **\$12,103.86**

Tax Exempt Status

My organization is not tax exempt

My organization is tax exempt

Enter the email address to use for this order.

Enter email...



SCP Distributors LLC dba RecSupply
 PO Box 2757
 Bismarck, ND 58502-2757
 P: (800) 437-8072

QUOTE

QUOTE # QTE103659

Page 1/2

Please refer to this quote number when purchasing.

BILL TO:

City of Montrose

Accounts Payable
 PO Box 97
 Montrose, SD 57048-0097

SHIP TO:

City of Montrose

Nicole Siemonsma (605) 370-1019
 100 W Main
 Suite B
 Montrose, SD 57048
 P: (605) 363-5065

Customer ID	Ship Via	Sales Rep	Terms	Document Date	Expires
O13027	_FREE	TOM	NET 30	8/8/2024	08/15/2024

Quantity	UOM	Item Number	Description	Unit Price	Extended Price
1	EA	HH0950112	SR SMITH 70-209-501 STEEL METER DIVING STAND 1/2M FOR 8 FT BOARD - WHITE	2,361.14	2,361.14
1	PR	HH0955012	SR SMITH 71-209-550 STEEL METER H/R W/MOUNTING KIT FOR 8 FT BOARD	1,789.11	1,789.11
1	EA	HH0959812	SR SMITH 66-209-598S2 8 FT FRONTIER III DIVING BOARD RADIANT WHITE	922.70	922.70

↑
No

Subtotal	5,072.95
Misc	0.00
Tax	0.00
Freight	0.00
Trade Discount	0.00
Total	\$5,072.95

MICHAELS FENCE & SUPPLY



3900 N. Potsdam Ave. ♦ Sioux Falls, SD 57104
(605) 336-7886 Phone ♦ (605) 336-7594 Fax
www.MichaelsFenceCompany.com

October 14, 2024

City of Montrose
100 W Main St
Montrose, SD 57048

RE: Pool Fence

P R O P O S A L

We propose to provide materials, equipment and labor to:

Remove:

10' Existing 6' Chain Link Fence & Gate

Install:

1 New 6' High x 10' Chain Link Double Swing Gate

Cost..... \$ 1,770.00

Offer Good for 30 Days

**Project will be put in line to be scheduled once signed proposal/contract is received*

**Current lead-time is approximately 4-6 weeks from receipt of signed documentation*

Sincerely,

A handwritten signature in cursive script that reads "Corey Visscher".

Corey Visscher

Accepted By: _____

Date: _____

2024 POOL FUNDRAISER / DONATIONS

REVENUE R 101-36700	Amount
Phil & MaryLee Lint	\$100
Ruste Waul-Sons of the American Legion	\$16,108.23
Total:	\$16,208
EXPENSES E 101-45110-42900	
Hardy Construction, Inc.	8,800
Sherwin Williams	717
Lifeguard Chair	1187
Umbrellas (2)	44
Lounge Chairs (3) @ \$20ea	64
Speaker for Lifeguards	63
Wall Mount Fans	240
Diving Board	
total spent:	11,115
Running Balance:	\$5,093

Revised: 5/22/24

NEW BUSINESS

City of Montrose

October 2024 Law Enforcement Report

Hours

Contract Hours Per Week	10
Average Per Day	1.43
Days in Month of <u>October</u>	31
Hours Required for Month	44.29
Hours Worked by McCook County Sheriff's Office	77.05

Contacts

911 Hang-Up	0
Accident	1
Alarm	0
Animal Complaint	1
Assist	2
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	1
Other	1
Protection Order	1
School Patrol	9
Theft	0
Transport	0
Traffic Stops	9
Warnings Issued	5
Citations Issued	4
Warrants	0
Welfare Check	0

Speeding 5w
4c

City of COUNTY
October 2024 Law Enforcement Report

Hours

Contract Hours Per Week	
Average Per Day	
Days in Month of <u>October</u>	31
Hours Required for Month	0.00
Hours Worked by McCook County Sheriff's Office	

Contacts

911 Hang-Up	0
Accident	11
Alarm	0
Animal Complaint	3
Assist	3
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	1
Domestic Assault	1
DUI	1
Intentional Damage	0
Investigations	1
Mental Health	0
Missing Persons	0
Motorist Assist	4
Other	10
Protection Order	0
School Patrol	0
Theft	0
Transport	4
Traffic Stops	23
Warnings Issued	17
Citations Issued	6
Warrants	0
Welfare Check	2

Date Prepared: 11/01/2024

City of Bridgewater

October 2024 Law Enforcement Report

Hours

Contract Hours Per Week	15
Average Per Day	2.14
Days in Month of <u>October</u>	31
Hours Required for Month	66.43
Hours Worked by McCook County Sheriff's Office	143.55

Contacts

911 Hang-Up	0
Accident	4
Alarm	0
Animal Complaint	5
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	5
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	3
Protection Order	0
School Patrol	13
Theft	4
Transport	0
Traffic Stops	10
Warnings Issued	8
Citations Issued	2
Warrants	0
Welfare Check	1

Speeding - 3w
 Other - 1w
 Equipment - 4w

City of Canistota

October 2024 Law Enforcement Report

Hours

Contract Hours Per Week	30
Average Per Day	4.29
Days in Month of <u>October</u>	31
Hours Required for Month	132.86
Hours Worked by McCook County Sheriff's Office	259.75

Contacts

911 Hang-Up	1
Accident	3
Alarm	1
Animal Complaint	1
Assist	1
Bar Checks	0
Burglary	0
Child Abuse	1
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	2
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	3
Protection Order	1
School Patrol	26
Theft	1
Transport	0
Traffic Stops	14
Warnings Issued	11
Citations Issued	3
Warrants	0
Welfare Check	5

Speeding < 3w
 Seatbelt - 1w
 Other < 3w
 Equipment - 4w

City of Salem

October 2024 Law Enforcement Report

Hours

Contract Hours Per Week	52
Average Per Day	7.43
Days in Month of <u>October</u>	31
Hours Required for Month	230.29
Hours Worked by McCook County Sheriff's Office	374.5

Contacts

911 Hang-Up	0
Accident	1
Alarm	0
Animal Complaint	0
Assist	3
Bar Checks	0
Burglary	2
Child Abuse	0
CHINS	1
Disturbance	1
Domestic Assault	4
DUI	1
Intentional Damage	0
Investigations	4
Mental Health	0
Missing Persons	0
Motorist Assist	1
Other	14
Protection Order	6
School Patrol	18
Theft	1
Transport	2
Traffic Stops	29
Warnings Issued	20
Citations Issued	9
Warrants	0
Welfare Check	3

Speeding < 8w
 Other < 3c
 < 8w
 Equipment < 4c
 < 4w
 Drug - 1c

City of Spencer

October 2024 Law Enforcement Report

Hours

Contract Hours Per Week	2.5
Average Per Day	0.36
Days in Month of <u>October</u>	31
Hours Required for Month	11.07
Hours Worked by McCook County Sheriff's Office	42.25

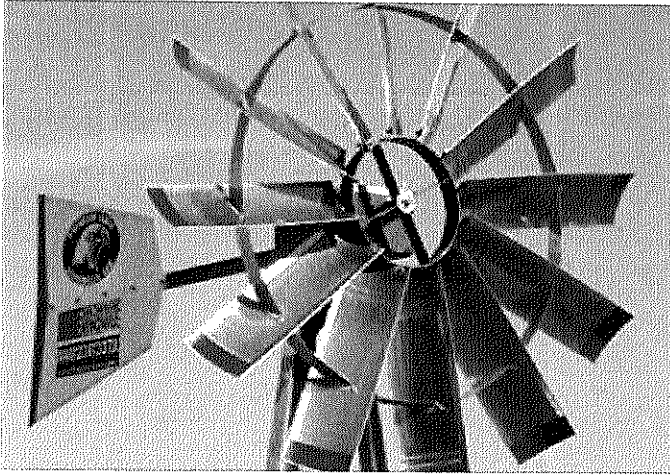
Contacts

911 Hang-Up	0
Accident	0
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	1
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	1
Warnings Issued	0
Citations Issued	1
Warrants	0
Welfare Check	0

Speeding - 10

DEPARTMENT
REPORTS

(GEN-2) model is the world's first and only 3 in 1 windmill cc
windmill into 3 different options. Another game changing c



ORIGINAL (GEN-1) POND AERATION WINDMILL AERAT...

All NEW! (GEN-2) Windmill Pond Aerator
System

\$2,190.00 – \$4,989.00

Starting at \$76/mo or 0% APR with **affirm**. See
if you qualify.

TEAM LAB



"INNOVATIVE SOLUTIONS"

City of Montrose, SD

November 4th, 2024

Thank you for extending time to **Team Lab** and allowing us to perform a technical assessment and Sonar Sludging Judging of your ponds. Based on this survey we have recognized the following as current challenges to be addressed.

- Possible Dredging and Disposal costs
- Sludge accumulation
- Fog accumulation
- Odors/H₂S
- Limited Capacity

The **Team Lab Bio-Dredge Program** has been designed to bring the lagoons into a healthy biological state, which will reduce the existing sludge, odors, nutrients, FOG and keep up with the current daily loading entering the system. Once the system is "caught up" a small maintenance dose would be needed to keep up with the daily loading that is entering the system. Below is a dosing schedule and pricing for the program.

We recommend an initial "seeding" application of our **T195 Mega Bugs Plus product** into the pond, followed by an ongoing weekly maintenance dose of our **T195 Mega Bugs Plus product** as described below.

We would expect to see significant measurable GAINS in the following areas:

- Reduced sludge
- Reduced/eliminated FOG.
- Reduced odors/H₂S
- Increased hydraulic capacity due to sludge removal.
- Cost savings due to elimination of dredging costs

Application of T195 Mega Bugs Plus Product for Primary based on 4 acres, average operating depth of 6.0' Average Daily Flow = 50,000 GPD

T195 Mega Bugs Plus Bio-Dredge Program

Frequency	Dosage Location	Amount of Product
Initial T195 Mega Bugs Plus	Stabilization Pond Perimeter	0 lbs.
Weekly T195 Mega Bugs Plus/Winter Blend Maintenance Dose 3 lbs. per week	Add directly into stabilization pond or last lift station going out to primary pond.	3 lbs. per week 156 lbs. (annually)

Notes: This is based on 1.0 PPM treatment.

Product pricing is as follows for a 1-year Bio-Dredge treatment program.

Product Name:	Product Quantity	Cost Per Lb.	Total Cost
Initial Seeding T195 Mega Bugs Plus	50 lbs.	\$18.50/lb.	\$925.00
Weekly Dose T195 Mega Bugs Plus May – October	78 lbs.	\$18.50/lb.	\$1,443.00 (annually) \$55.50 (weekly)
Weekly Dose T195 Mega Bugs Plus Winter Blend November - April	78 lbs.	\$20.00/lb.	\$1,560.00 (annually) \$60.00 (weekly)

Total Annual Cost- \$3,003
Total Annual Cost with Initial Dosage- \$3,938

**CITY OF MONTROSE
RESOLUTION 2024-008**

**A RESOLUTION ENACTING AN
INTERNAL CONTROL POLICY**

WHEREAS, the Montrose City Council wishes to implement an Internal Control Plan; and

WHEREAS, the Internal Control Plan will be utilized as a guide for the city's finances and controls as deemed appropriate by the City of Montrose.

NOW, THEREFORE, BE IT RESOLVED that the Montrose City Council hereby adopts, supports and will facilitate the Internal controls Plan for the City of Montrose, including the following:

Classification of Employees:

- Finance Officer – Nicole Siemonsma
- Maintenance Supervisor – Josh Hanisch
- Pool Manager(s) – hired seasonally
- Campground Host – hired seasonally

Internal Controls:

Due to the size of the municipality, the separation of duties to meet the guidelines of the OMB Circular A-133 are not met. The following are the internal controls used by the City of Montrose:

The Finance Officer handles the incoming money for the campground, pool revenue and utilities through the Camp Cash, Campspot Software, Pool Cash, Paya/Nuvei Online Utility Billing software and Banyon Utility Billing/Fund Accounting software.

All cash is deposited into the bank by the Finance Officer who then enters the receipt information and reviews the campground, general fund and utility accounts monthly. Delinquent utility billing accounts are sent to the Maintenance Supervisor for service disconnection. All utility payments must be given to the Finance Officer for deposit and recording. Online payments are direct deposited into the bank. The Finance Officer records these deposits in Fund Accounting. The Finance Officer and the Pool Manager(s) handle incoming money for pool revenue. The money is deposited into the bank by the Pool Manager(s) and the yellow copy of the deposit slip is given to the Finance Officer for recording in Fund Accounting. All revenue from bulk water purchases is to be paid in the City Office to the Finance Officer for recording and depositing. The volunteer/non-employee campground host is not allowed to handle money. Campers must place all payments in the city office drop box or pay online.

The majority of the additional money (sales tax, county taxes, etc) is deposited directly into the City's bank account by the County and State and is recorded in Fund Accounting by the Finance Officer.

Bank statements are reconciled on a monthly basis by the Finance Officer and a copy of the statements and reconciliations is reviewed by the Council President.

The Finance Officer prepares the employee payroll bi-weekly. The Mayor reviews employee payroll bi-weekly. Employee pay is direct deposited or paid by check. The Finance Officer prepares the Council payroll quarterly. The Mayor reviews Council payroll quarterly. Council pay is via checks and given to Council at the next regular meeting.

Vendor Checks are written monthly by the Finance Officer and signed by both the Mayor and/or Council President and/or Finance Officer (two signatures required). A claims listing of the checks is reviewed and approved by the City Council with each voucher reviewed and signed by a member of the Council. Vendor payments that are due prior to the regular monthly meeting may be paid between meetings with the approval of the Mayor if waiting until the meeting would result in late fees (ie, Federal Payroll Tax payments, SD Retirement System, City Credit Card bill, etc). The claims listing is kept with the City Council minutes and published within the Council meeting minutes in the City's official newspaper. The Council is given a report of all revenue and expenditures plus the cash balances of each of the bank accounts. This information is presented in the form of a printout of account balances directly from the bank's website and Year to Date Revenue and Expense Report on a monthly basis.

The Finance Officer records and analyzes water loss (gallons sold to city by Kingbrook vs gallons billed to residents) on a monthly basis and reports to Maintenance Supervisor to resolve any unexpected losses.

City Credit Cards are held by the Finance Officer, and Maintenance Supervisor with a \$5000.00 limit and are to be used only when purchases cannot be billed via EFT bank account or by check (Amazon purchases, etc..) If a request is needed to increase the credit limit, the Finance Officer and the Maintenance Supervisor must request council permission and a motion must be made in the next regular council meeting for approval. The Mayor shall review purchases made to credit cards prior to signing the vendor check. A Credit Card Policy Resolution is in effect.

Petty Cash is not active in the City Office.

Petty Cash at the Pool is \$250 for daily admissions cash box and \$250 for the concession cash box. All cash in the cash box is to be re-deposited into the bank by the Finance Officer at the end of the season for Fund Accounting recording.

IN WITNESS THEREOF, I have hereunto set my hand this _____ day of _____, 2024.

ATTEST:

Susan Painter, Mayor

Nicole Siemonsma

Finance Officer

CITY OF MONTROSE - FEMA CATEGORY BREAKDOWN

DISASTER DECLARATION: AUGUST 15TH, 2024

DISASTER DATE: JUNE 21ST, 2024

60 DAY TIMELINE: 10/23/24 – 12/23/24

FEMA REIMBURSEMENT=75% / STATE REIMBURSEMENT=15% / CITY RESPONSIBLE FOR 10%

Category A debris removal

All Trees and vegetative debris removed from baseball/softball fields were taken by city dump truck to city tree dump and burned. # DUMP LOADS=20 #HOURS=26.5

TOTAL MAINT: \$662.50

TREE DUMP PERMIT #No state permit needed for Montrose due to being a tree/vegetative dump site.

Pushed Sand from Vermillion River that was in the South Campground was leveled out back in the trees in the campground with city equipment (skid loader)

#HOURS=16

(3) VOLUNTEERS THAT REMOVED DEBRIS FROM SB/BB FIELDS #HOURS=5 HOURS EA. \$375.00

FINANCE OFFICER PAYROLL TIME: JUNE 27TH – 2 HRS \$50

JUNE 29TH – 2HRS \$50

JULY 22ND – 1 HR \$25

JULY 25TH – 2HRS \$50

TOTAL FO: \$175.00

MAINTENANCE SUPERVISOR PAYROLL TIME: JUNE 26TH- JULY 23RD (112.5hrs= Debris Dump 26.5; tree cleanup 4; straighten/fix fence 8; moving sand 16; flushing culverts 12; gravel 40; overlay debris 6hrs)

TOTAL MAINT: \$2,812.50

TOTAL CATEGORY A \$4,775.00

Category B emergency protective measures

Volunteer Sandbaggers x10 people; 2 days; 4hrs ea day; #HOURS=8x10 people=80hrs; \$2,000

Council Members (2) Barricades; #HOURS=1x2 people \$50.00

Moving Picnic Tables out of Flood areas: 1 person=2 hours \$50.00

Portable Pump purchase due to flood waters on streets: \$1,745.09-Bierschbach equip

Fuel for new pump: \$159.42-Montrose Gas Plus

Existing portable pump seals to keep up with continuing water pumping \$546.73-Bierschbach equip

Existing portable pump seals to keep up with continuing water pumping \$348.50-Bierschbach equip

Fuel to keep portable pumps going: \$637.70-Montrose Gas Plus

Portable Toilets set around town for Citizens due to sewer infrastructure compromise: \$329.22-BreakTime Port.

\$381.47-A1 Portable Toilets (2 invoices)

Volunteer Kitchen workers for donated food: 4 people=9 hours x2 days: \$1,800

County EMS workers present to help with disaster relief and communication to public: Team of 4 people:

#HOURS=10 x2 days = \$2,000

FINANCE OFFICER PAYROLL TIME: JUNE 21ST – 12HRS \$300

JUNE 22ND – 16HRS \$400

JUNE 23RD – 10HRS \$250

JUNE 24TH – 5HRS \$125

JUNE 25TH – 8HRS \$200

TOTAL FO: \$975.00

CITY COUNCIL MEMBERS PAYROLL TIME: ALEX \$375.00 (JUNE 22ND/23RD) 15 HRS

JUSTIN \$375.00 (JUNE 22ND/23RD) 15 HRS

NICK \$200 (JUNE 22ND) 8HRS

JASEN \$1400 (JUNE 21ST/22ND/ 23RD/ 24TH) 56HRS

SUSAN \$750 (JUNE 21ST/22ND/23RD) 30HRS

TOTAL COUNCIL: \$3,100

MAINTENANCE PAYROLL: JOSH (JUNE 23RD/ 24TH/ 25TH) (28.5hrs: Water Pumping)

TOTAL MAINT: \$712.50

TOTAL CATEGORY B \$14,837

Category C infrastructure damage

Gravel campsite roads were washed away \$1,088.24 – Tysdal Snow Removal & \$1,080 Reynolds Excav.

Work complete

Baseball Agrilime replacement cost estimate \$24,000 – Bryan Rock Products **(not complete)**

Softball Agrilime replacement cost estimate \$24,000 – Bryan Rock Products **(Not complete)**

Baseball Fence replacement cost estimate \$23,490 – Michael's Fence **(Not complete)**

Softball Fence replacement cost estimate \$3,780 – Michael's Fence **(Not complete)**

Camp playground area Mulch cost estimate replacement \$600-no vender **(Not complete)**

Softball playground area Mulch cost estimate replacement \$600 -no vender **(Not complete)**

Sewer Lift Station Pumps overwhelmed by flood waters-servicing pumps \$663-HydroTech – Work Complete

Sewer Jetting drain cleanout from debris in floodwater from manhole access to lagoon \$672-Bender Sewer

-Service work complete

Clorox for SB and BB building power washing after flood waters inside buildings \$43.54 – Dollar General

-\$100 Council member 4 hours of work

-Work Complete

Heavy Duty picnic tables need replacement x5 \$6,425 – The park catalog - **(not complete)**

Street Repairs: Railroad & Clark \$1,700
Dakota & 1st Ave \$1,700
Railroad St East \$17,230
S 1st Ave \$7,225
\$27,855 – Twedt Construction - **(not complete)**

TOTAL CATEGORY C \$114,397

Category Z Management costs

FINANCE TIME:

OCT. 23RD – 4 HRS \$100

OCT. 28TH – 4 HRS \$100

SDPAA Insurance Claims Summary **JUNE 21ST 2024 FLOOD**

Loc#	Area	Bid Received for Replacement	Claim Received	Work completed
(3)-22	Playground East of Pool	600	600	0
	CONTENTS=0.00 *MULCH*			
(4)-20	Softball Fencing, Floodlights, Scoreboard	3,780	3780	0
(4)-21	Playground Equip West of Softball Field	600	600	0
	CONTENTS=0.00 *MULCH*			
(4)-26	Baseball Fencing, Floodlights, Scoreboard	23,490	10,475.60	0
(5)-8	Lift Station	663	663	
	HydroTech Service Invoice PD \$663.00			663
(3)-32	Campground Picnic Shelter;Tables	1200	600	0
	asked for 2 steel picnic tables			
(4)-5	Baseball Concession Stand/Restrooms	0	687.95	0
	CONTENTS=8,900- CLEANING SERVICES			0
(4)-5	Baseball Concession Stand/Restrooms			
	CONTENTS=8,900			
	Coke Machine	1599.99	799.99	0
	Small Chest Freezer	169	84.5	0
	R&R Water Heater	1201.46	638.74	0
	Frididaire Side by Side	1200	600	0
(4)-7	Bseball Storage	0	225.13	0
	CONTENTS=0.00- CLEANING SERVICES			
(4)-14	Softball Concession/Restrooms	0	551.77	0
	CONTENTS=0.00- CLEANING SERVICES			
	DEDUCTIBLE		-500	
	Total Amount:		19806.68	663

Revised: 10/16/24



SOUTH DAKOTA PUBLIC ASSURANCE ALLIANCE

MAIN OFFICE
PO Box 91348
Sioux Falls, SD 57106

PHONE: 605.224.8654 Option 2
TOLL FREE: 800.658.3633 Option 2

Declaration Page

Invoice # 30469

Invoice Date: 4/25/2024
Due Date: 5/25/2024

City of Montrose
Attn: Nicole Siemonsma, Finance Officer
PO Box 97
Montrose, SD 57048-0097

Please return one copy of invoice with payment.

===== SOUTH DAKOTA PUBLIC ASSURANCE ALLIANCE =====

Current Payment Plan: Annual

Coverage	Effective Date	Amount
General Liability .. <i>Public Officials / Staff</i>	5/05/2024	\$3,242.24
Auto Liability	5/05/2024	\$535.21
Auto Damage .. <i>Comp / Collision</i>	5/05/2024	\$315.00
Property	5/05/2024	\$9,997.63
Equipment Breakdown	5/05/2024	\$161.15
Coverage Total		\$14,251.23

Credit # 284.33

10,281.96

2024 DISTRIBUTION		\$491.19
Renewal Credit	\$122.80	
Loss Control Credit	\$368.39	
Loss Ratio Credit	\$0.00	

Invoice Total **\$13,760.04**

Please make checks payable to:

South Dakota Public Assurance Alliance (SDPAA)
208 Island Dr.
Ft. Pierre, SD 57532

Thank you

Coverage is not bound until payment is received. We reserve the right to revoke coverage retroactively if payment is not received within 60 days of the due date.



SIOUX FALLS AREA HUMANE SOCIETY

Providing a safe haven and human voice for all animals in need

To Whom It May Concern,

Attached please find the Sioux Falls Area Humane Society's Animal Control Services and Impoundment Facility Operations Agreement for the year 2025.

There are several changes from previous years. These changes are due to an in-depth review of our facility and department budget and will keep our agency viable and accessible to your jurisdiction for the foreseeable future. Below we have answered some common questions regarding the updates:

- Rates have increased:
 - Hourly call rates have been increased to reflect actual cost per call for all supplies, equipment, and staffing provided
- A flat rate contract is an option to consider:
 - Flat rate contracts involve a monthly set fee; calls dispatched to our officers within business hours carry no additional trip or mileage fee. After hours calls will be charged separately when applicable
 - This amount is based on average call volume for 2023 through YTD 2024 for each jurisdiction
- Animal Care Costs will be included on the monthly bill:
 - This was not previously passed on to the jurisdiction, but is required in order for us to continue operating as an open admission facility. This allows us to continue to accept any and all animals from your jurisdiction, including any animals brought in by citizens
 - Return to owner fees will continue to deduct from the amount due when an owner reclaims their stray or lost pet; we encourage returning animals home whenever possible
- A jurisdiction must be under signed contract in order for any services to be provided by SFAHS, including the housing of animals:
 - Humane Officers are available to aid your jurisdiction, but are not a requirement of this agreement
 - We do not accept animals from a jurisdiction without this signed agreement, meaning we will decline all intakes and assistance requests until a signed agreement is in place
 - It is the jurisdiction's responsibility to find alternative options should this agreement be declined

The Sioux Falls Area Humane Society employs three trained Humane Officers with two vehicles to provide animal control services 24 hours per day, 7 days per week (including holidays). Officers may be reached at 605-254-4058 at any time. Our primary focus is public safety relating to domestic animals. Please be patient, recognizing that response time may vary due to call volume or distance to the destination.

Current contracts will remain in force through 12/31/24. We look forward to having your signed contract in place before then so we may provide service in 2025. Please feel free to reach out with any additional questions.

Sincerely,

Caley Harr, Humane Welfare Director

Michelle Hentschel, Interim Executive Director

ANIMAL CONTROL SERVICES
AND IMPOUNDMENT FACILITY OPERATIONS AGREEMENT
For the Year 2025

This agreement is made and entered into as of the 1st day of January, 2025, by and between the CITY OF MONTROSE, SOUTH DAKOTA, hereinafter referred to as the “City” and the SIOUX FALLS AREA HUMANE SOCIETY, hereinafter referred to as the “SFAHS”.

WHEREAS, SFAHS has established and is maintaining a shelter and impoundment facility (the “Facility”) where animals, which have been picked up pursuant to the City ordinances, brought in by public citizens, or otherwise abandoned at the facility are cared for and handled pursuant to such ordinances and state laws; and

WHEREAS, the City believes that SFAHS is an appropriate party for handling animal related issues; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth below, the parties agree as follows:

SECTION 1. Animal Care and Control Services.

- (a) SFAHS shall be responsible for responding to animal-related calls referred by the City or local Law Enforcement Officers. The City will be responsible for the enforcement of the animal control laws. SFAHS may perform all other animal related services and obligations delegated to SFAHS by the City at the discretion of SFAHS, including, but not limited to the following specific duties:
 - a. Humane Officers: SFAHS provides trained and commissioned Humane Officers whom are appointed pursuant to SDCL 40-2-6 for the City. Humane officers shall perform the following services in and for the City:
 - i. Work closely with local Law Enforcement for sheltering of animals that have been taken into custody by citizens and referred to the City for handling. Records of these actions shall be prepared and maintained and appropriate copies provided to the City.
 - 1. Animals will be returned to their owners or keepers immediately, if possible. If the return of the animal is appropriate, and if a violation has occurred, a summons and complaint may be issued by the Humane Officer to the owners or keepers if citations have been made available for use.
 - 2. Animals which cannot be returned to the owners or keepers will be impounded by the officers at the Facility for a period of five (5) days if the animal has identification in the form of implanted microchip or identification tags only, or for three (3) days if the animal does not have identification.
 - ii. Attempt to give emergency treatment to all injured animals reported to SFAHS. Animals that have, in the opinion of a Licensed Veterinarian or Humane Officer, sustained terminal injuries may be euthanized pursuant to SDCL 40-1-13.
 - iii. Respond to animal related problems referred to SFAHS by the appropriate dispatch department, including, but not limited to, City or Local Law Enforcement, however if the complaint violates any section of SDCL Chapter 40 and an animals well-being is compromised, Humane Officers may respond at their discretion.
 - iv. Cooperate with Law Enforcement and the City Attorney’s Office in the prosecution of violations of the various animal control ordinances of the City, and County State’s Attorney for State Violations.

- v. Maintain personnel and equipment available for 24-hour emergency animal rescue services in the case of injured, aggressive, neglected animals, or at law enforcement request, seven days a week, pursuant to SDCL 40-1-4.
- vi. Maintain personnel and equipment available for operations regarding nuisance animal complaints, stray animals, or ordinance enforcement during business hours of 8am-5pm only.

SECTION 2. Facility and Services.

(a) Facility:

- a. SFAHS shall provide all physical plant and equipment for the operation of the Facility, which is located at 3720 E Benson Rd, Sioux Falls, SD 57104.

(b) Operation of the Facility:

- a. SFAHS staff will not be responsible for determining the validity of stray animals brought to the facility by citizens or Law Enforcement Officers. Additionally, SFAHS staff will not turn away any supposed stray animal brought to the facility by any citizen from within this listed jurisdiction and the City will be charged accordingly for animal care.
- b. SFAHS will not release any animal placed in the Facility, except to the owner, until applicable impoundment period has been satisfied. Animals released from impoundment immediately become property of SFAHS.
- c. SFAHS may charge, collect, and retain for its own use as part of the consideration for this contract all costs incurred from all persons who redeem impounded animals. The impound fee, if applicable, shall be returned to the City less a ten (10%) administration fee.
- d. SFAHS is authorized to collect from the owner of the animal all reasonable and necessary costs associated with providing emergency treatment to an injured or diseased impounded animal.

SECTION 3. Financial Obligations of the City.

- (a) The City shall pay to SFAHS for such services performed during the hours of 8:00am to 5:00pm the sum of \$65.00 per hour plus the current IRS mileage rate. For said services performed during the hours of 5:00pm and 8:00am the rate shall be \$90.00 per hour. Rates shall be based upon quarter-hour increments. The City shall pay such sums within 30 days after receipt of invoice from SFAHS.
- (b) SFAHS boards animals at the shelter under the terms of this Agreement, the City will be responsible for boarding fees, disease prevention, and necessary medical care provided at the following rate for all cases of impoundment, including animals received directly via citizen drop off at the Facility if origin location is within this listed Jurisdiction:
 - a. Boarding: \$14.00 per day, per animal, housing and materials.
 - b. Disease Prevention: \$20.00 per animal, administered upon intake to protect population of animals housed in the Facility.
 - c. Additional Medical Care provided: treatment advisement by on staff Licensed Veterinarian or Emergency Care Provider offsite, fees determined on a case by case basis.
- (c) Any large scale investigation and seizures of animal(s) will be a joint effort between Law Enforcement, Humane Officers, and the City/States Attorney. Any and all costs associated with these types of investigations will be billed to the City, and paid to the Sioux Falls Area Humane Society. The City or its legal entities will be responsible to collect its own restitution from the owner of said animal(s) including boarding, medical, legal, and labor costs associated.
- (d) Owners reclaiming their animal will be responsible for impound set in ordinance and animal care costs associated. The City remains responsible for the hourly rate and applicable IRS mileage fees.

SECTION 4. Further Obligations and Agreements.

- (a) SFAHS shall not be mandated to perform any service that contradicts the organizations values and mission, and SFAHS appointed Humane Officers shall operate by all policies outlined within SDCL Chapter 40.
- (b) Through the duration of the Agreement SFAHS shall carry at its own expense a general liability insurance policy for bodily injury and property damage.
- (c) SFAHS, its members, and employees work for SFAHS and do not have the status, rights, or benefits afforded to employees of the City. By virtue of this agreement it is expressly understood and agreed that SFAHS shall perform all undertakings and professional services herein prescribed and contemplated as an independent contractor.
- (d) SFAHS records with respect to all matters covered by this contract shall, for a period of three (3) years, be made available for audit and inspected by the City at any time during normal business hours. The City shall give written notice 48 hours before an audit begins.
- (e) No waiver of any breach of any provision of this contract constitutes a waiver of any other or subsequent breach thereof.

SECTION 5. Finalization.

- (a) It is hereby agreed by and between the parties that strict and timely compliance with the pertinent laws of the State of South Dakota, ordinance of the City, administrative directives of the City and the provisions of the Agreement.
- (b) The City has the right to terminate this Agreement, at a formal meeting, adopting a motion electing so to terminate, and SFAHS has the right and option to terminate this Agreement by action of its Board of Directors. The effective date of any such termination shall be no less than 30 days from the date of delivery of the notice that such action has been taken.
- (c) This agreement ends on December 31st, 2025, unless renewed or extended in written agreement of both parties.
- (d) This agreement shall be binding on and inure to the benefit of the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have subscribed this Agreement by the duly authorized officers thereof on the day and year first above written.

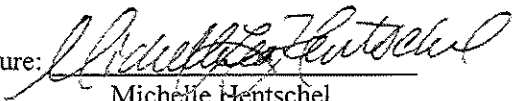
The City of _____, South Dakota

Sioux Falls Area Humane Society

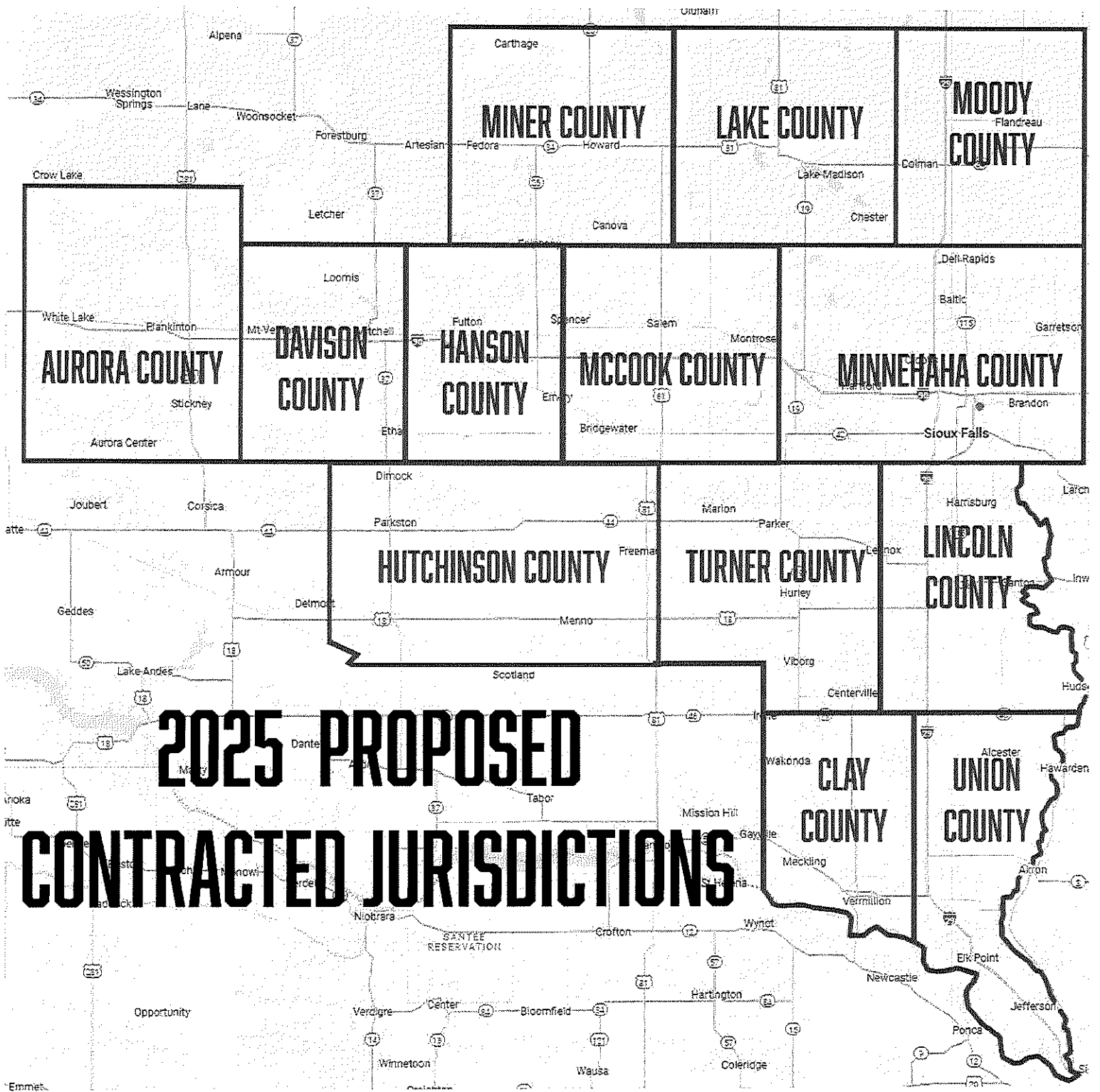
By: _____

Executive Director

Signature: _____

Signature: 

Michelle Hentschel



2025 PROPOSED CONTRACTED JURISDICTIONS

2024 General Fund: Money Market Accounts: CD - Overview

Account Name	Account #	Purpose	Opened	Jan. Recon Balance	Feb. Recon Balance	Mar. Recon Balance	Apr. Recon Balance
Checking Account	xxxx0164	Operating Fund	X	311,673.43	321,700.74	316,817.61	335,536.50
Water Fund	602	General Fund	X	49,789.78	53,297.69	59,450.21	60,049.79
Sewer Fund	604	General Fund	X	33,203.21	33,864.32	39,127.84	32,264.69
CAMP Account	MMxxxx1950	Cmp Dep/Season Dep.	X	64,976.48	65,167.76	68,701.13	70,714.01
ODELL Account	MMxxxx1776	Borrow Option	X	187,287.87	187,406.59	191,384.00	191,509.50
Montrose Operations	MMxxxx1739	Optional		276,160.97	276,336.02	276,523.26	276,704.59
Reserve for Equipment	MMxxxx1832	Optional	X	44,929.77	44,958.25	44,988.71	45,018.21
Water Fund Savings	MMxxxx1997	Savings	3/30/2023	33,249.18	33,270.26	33,292.80	33,314.63
Sewer Fund Savings	MMxxxx1973	Savings	3/30/2023	262,690.31	262,856.82	263,034.93	263,207.41
18m CD ODELL	x7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000

Account Name	Account #	Purpose	Date Opened	May Recon Balance	Jun Recon Balance	Jul Recon Balance	Aug Recon Balance
Checking Account	xxxx0164	Operating Fund	X	356,569.41	379,473.44	362,111.27	330,282.47
Water Fund	602	General Fund	X	63,885.15	63,120.64	64,992.00	68,973.85
Sewer Fund	604	General Fund	X	35,519.95	38,135.60	36,144.37	35,431.25
CAMP Account	MMxxxx1950	Cmp Dep/Season Dep.	X	73,968.36	77,597.02	82,739.10	87,590.01
ODELL Account	MMxxxx1776	Borrow Option	X	191,639.27	191,764.93	191,894.87	192,024.90
Montrose Operations	MMxxxx1739	Optional	9/20/2022	276,892.08	277,073.65	277,261.39	277,449.26
Reserve for Equipment	MMxxxx1832	Optional	X	45,048.71	45,078.25	45,108.79	45,139.36
Water Fund Savings	MMxxxx1997	Savings	3/30/2023	33,337.20	33,359.06	33,381.66	33,404.28
Sewer Fund Savings	MMxxxx1973	Savings	3/30/2023	263,385.76	263,558.47	263,737.06	263,915.77
18m CD ODELL	x7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000

Account Name	Account #	Purpose	Date Opened	Sep. Recon Balance	Oct. Recon Balance	Nov. Recon Balance	Dec. Recon Balance	Annual Interest
Checking Account	xxxx0164	Operating Fund	X	323,961.08	330,699.10			
Water Fund	602	General Fund	X	74,257.82	75,098.27			
Sewer Fund	604	General Fund	X	40,513.42	37,399.89			
CAMP Account	MMxxxx1950	Cmp Dep/Season Dep.	X	89,723.04	89,747.91			
ODELL Account	MMxxxx1776	Borrow Option	X	192,150.82	192,281.02			
Montrose Operations	MMxxxx1739	Optional	9/20/2022	277,631.19	185,487.88			
Reserve for Equipment	MMxxxx1832	Optional	X	45,168.96	45,199.57			
Water Fund Savings	MMxxxx1997	Savings	3/30/2023	33,426.18	33,448.83			
Sewer Fund Savings	MMxxxx1973	Savings	3/30/2023	264,088.83	264,267.78			
18m CD ODELL	x7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000	

VOUCHERS

NOVEMBER COUNCIL MEETING VOUCHER SUMMARY

PAID Between Meetings

29514e	FEDERAL TAX PAYMENT	10/11/24	\$1,387.97	Payroll Taxes
29515e	FEDERAL TAX PAYMENT	10/25/24	\$624.86	Payroll Taxes
29518e	FEDERAL TAX PAYMENT	11/8/24	\$672.12	Payroll Taxes
30457	ACE HARDWARE	10/9/24	\$11.97	Key Copies
00015e	CAMPSPOT	10/10/24	\$225.00	Camp Reservation Fees
00016e	CAMPSPOT	11/5/24	\$6.00	Reservation Fees for October
30465	FLIER, CALEB	10/30/24	\$108.91	UB Deposit Refund for Property
30459	JOSH HANISCH	10/25/24	\$509.68	Clothing Allowance; Fuel Reimbursement for SF Errand Run; Dump Run; Tire Repair Reimbursement
30460	MENARDS	10/25/24	\$304.23	Shop Supplies; Pulleys
30461	PREMIER CLEANING/LAWN, LLC	10/25/24	\$900.00	City Bar Cleaning for Sale
30462	SD 811	10/25/24	\$30.45	Locate Fees July-Sept. 2024
29519e	SD DOR	11/8/24	\$234.75	October Garbage Tax
30466	SDRS	11/4/24	\$795.18	October Reporting for Retirement
30463	THE SECURITY STATE BANK	10/25/24	\$1,621.35	Mailings; OFC supplies; Shop Needs; Streets Equip; Landfill charges; Community Center Tables/Chairs
30464	US BANK, N.A.	11/1/24	\$6,259.62	Loan: DW2; CW4

PAID at Council Meeting

30467	A&B BUSINESS	11/12/24	\$233.98	Monthly IT Service; Printer Contract
30468	ADDY DISPOSAL	11/12/24	\$3,029.00	Monthly Garbage Fee
30469	BADGER METER	11/12/24	\$60.70	Monthly cellular/network fees
30470	BANYON DATA SYSTEMS	11/12/24	\$1,680.00	Annual FA and Payroll Support
30471	CITY OF MONTROSE	11/12/24	\$6.86	Monthly UB Bill
30472	CITY OF SF	11/12/24	\$43.50	Water Sampling Requirements
30492	DELL RAPIDS LAW FIRM	11/12/24	\$88.00	Lawyer Fees
30473	EIE ELECTRIC, LLC.	11/12/24	\$826.67	Community Center Stove Wiring
30474	GOLDEN WEST	11/12/24	\$145.82	Monthly Office Phone Bill
30475	JOSH HANISCH	11/12/24	\$195.08	Maintenance Clothing Allowance 2024
30476	KINGBROOK RURAL WATER	11/12/24	\$4,450.50	Monthly Water Purchase-Usage
30477	MC&R POOLS	11/12/24	\$655.92	Acid Pump needed; Pool Pole needed
30478	MCCOOK CO. AUDITOR	11/12/24	\$1,570.84	Monthly Sheriff Fee
30479	MCCOOK CO. REGISTER OF DEEDS	11/12/24	\$5.00	City Bar Plat information for sale
30480	MIDAMERICAN ENERGY	11/12/24	\$55.21	Prior month Usage
30491	MONTROSE GAS PLUS	11/12/24	\$411.66	Fuel for City Equip-Pumps
30481	PFEIFER	11/12/24	\$25.17	Skid Nuts/bolts
30482	PRO APPLICATION AG SERVICES, LLC	11/12/24	\$500.00	Weed Spray Maintenance
30483	PUBLIC HEALTH LAB	11/12/24	\$148.00	Sewer Discharge Sample Fees
30484	RYANS REPAIR	11/12/24	\$125.00	Skid Loader Welding Repairs
30485	SDML WC-FUND	11/12/24	\$3,660.00	Worker's Comp Annual Renewal
30486	SHERWIN WILLIAMS	11/12/24	\$284.31	Baseball Building paint/supplies
30487	SOUTHEASTERN ELECTRIC COOP	11/12/24	\$2,430.25	Monthly Electric Bill
30488	STAN HOUSTON EQUIP	11/12/24	\$359.74	Pump Repairs
30489	STURDEVANTS	11/12/24	\$25.98	Orings, Ring Plier
30490	TELEPHONE SYSTEMS & SERVICE	11/12/24	\$129.00	Annual Support for Desktop phone
	TOTAL PAID:		\$34,838.28	

Payroll

	Finance Officer		\$4,076.92	2 pay periods - October
	Office Admin		\$408.00	2 payperiods - October
	Seasonal Mowers		\$257.18	2 payperiods - October
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$2,594.50	2 pay periods - October
	TOTAL SALARIES:		\$7,436.60	
	GRAND TOTAL:		\$42,274.88	